

VEOP Board Meeting
January 23, 2009
Vermont Technical College Campus

Present:

Karen McGovern (McG.), Jennifer Jones, Karen Madden, Matt Mitchell, Matt Myers,
Harriet Williams, Monica Seargent

Notes from our January 23 Board Meeting (VTC at 1:00-3:00pm):

ACTIONS TO TAKE:

- **ACTION:** Karen McG will list documents to post to the website.
- **ACTION:** Jennifer will construct a compromise proposal for membership fees; Monica will research this history of VEOP fees; They will bring this information to the next meeting. All committee members will reflect on the rationale for the current and proposed fee structure for VEOP membership.
- **ACTION:** Harry will do final edits on the VEOP Membership Flyer and bring to next meeting for a vote.
- **ACTION:** Karen McG will send scholarship information to the List Serve for VEOP members to consider.
- **ACTION:** Jennifer agreed to contact NPR about the Vermont Edition show.
- **ACTION:** By-laws: Referred to small committee for work: Karen M and Karen McG.
- **ACTION:** Website work: Jennifer, Karen Clark and Holly Hammond
- **ACTION:** TRiO Day: Jennifer will post a meeting time to discuss this on the list serve.
- **ACTION:** Karen will take care of NEOA basket. She will put a request on the list serve for members to donate to the basket.
- **ACTION:** Karen will notify programs of students who were selected for the Policy Seminar.

VOTES TAKEN:

- **VOTE:** Unanimous Approval of November 21, 2008 meeting minutes.
- **VOTE:** Unanimous Vote to publish meeting minutes on the VEOP List Serve and Website
- **VOTE:** The proposed budget for the current year was reviewed, discussed and unanimously approved with \$3000.00 in scholarship funds.
- **VOTE:** Unanimous Vote to end our meeting at 3:03

NOTES TAKEN:

AGENDA

1) **Review minutes from last meeting (November 21, 2008)** **Minutes approved unanimously.**

2) **Membership discussion**

VEOP Benefits of Membership Flyer was applauded and proofed/edited.

Harriet shared a message from North Country TRIO directors: They recommended separating membership and conference fees. Harriet brought Elaine Leavitt's letter regarding membership dues to be read aloud to the board. This letter promoted optional individual membership fees being separated from Conference fees. The Board decided to research the points made in the letter, bring this information to the next meeting and then make a decision as an executive committee. The By-laws indicate that the Executive Committee of the Board determines membership fees. The Board voted to publish the minutes to the VEOP List Serve and Website.

3) **TRiO Day at the Legislature**

An off site Meet and Greet is being considered instead of a meeting at cafeteria. March 17 is desired date. Capital Plaza Hotel is desired place. Legislators would join us. Individual programs would pay for their student lunches. NEOA would pay for Legislative lunches and the space. VEOP would pay for the breakfast snacks in Room 10 in the morning. Other aspects of the day would be the same.

4) **Budget Review and Vote**

Matt Mitchell presented the budget up to this point for this year and a proposed budget for the year to vote on. The proposed budget for the current year was reviewed, discussed and approved with 3000.00 in scholarship funds set for VEOP member organizations. Matt's work was applauded.

5) **Scholarships**

\$3000.00 in scholarships is included in the VEOP Budget. The AXA representative has not returned calls to Matt Mitchel about additional scholarship funds.

6) VPR Radio spot discussing TRiO

Karen suggested that we contact VPR to see if a member/student from each program get on the show to raise the profile of our work. Jennifer has some experience with radio work. She agreed to contact VPR.

7) NEOA Conference:

VEOP needs to provide a basket. \$85.00 budgeted. Karen McG will take care of the NEOA basket.

8) Web Site Updates:

Referred to small committee for work: Jennifer, Karen C,

9) Bylaws Discussion:

Referred to small committee for work: Karen M and Karen McG

10) TRiO Day 2010:

Jennifer will post a meeting time to discuss this on the list serve.

11) Policy Seminar:

Two people were selected to receive funding to attend the Policy Seminar.

Possible agenda items for the next meeting on March 20, 2009:

TBA